

BALLARAT NEIGHBOURHOOD CENTRE

79 868 780 589

FINANCIAL STATEMENTS
for the year ended
31 December 2018

BALLARAT NEIGHBOURHOOD CENTRE

ABN: 79 868 780 589

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BALLARAT NEIGHBOURHOOD CENTRE

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Committee's report

For the year ended 31 December 2018

Your committee members submit the financial report of BALLARAT NEIGHBOURHOOD CENTRE for the financial year ended 31 December 2018.

Committee members

The names of the committee members throughout the year and at the date of this report are:

Michelle Whyte (President)
Stephen Monkman (Treasurer)
Allan Jubber
John Horley
Lisa Buckland
Glen Crompton
Barrie Campbell

Significant changes

No significant change in the nature of these activities occurred during the year.


Operating result

The loss of the Association for the financial year after providing for income tax amounted to \$17,779.

Signed in accordance with a resolution of the members of the committee:



Michelle Whyte (President)



Stephen Monkman (Treasurer)

29/3/2019
Dated

BALLARAT NEIGHBOURHOOD CENTRE

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Income statement

For the year ended 31 December 2018

	2018	2017
	\$	\$
Income		
Interest Received	36	194
Community Activities	60,126	6,084
Facilities Hire	34,027	24,438
Student Fees	13,227	8,079
Professional Services	35,025	57,829
Grants Received	705,784	555,221
Insurance Recoveries	124	-
Miscellaneous Income	2,615	2,049
	<hr/>	<hr/>
	850,964	653,894
Expenses		
Accountancy	-	430
Administration Expenses	14,855	-
Advertising & Promotion	29,405	17,064
Annual Leave Expense	2,377	(8,450)
Assets Purchased <\$1000	13,088	1,086
Audit Fees	1,100	900
Bad Debts	20	-
Bank Charges	1,025	247
Cleaning	10,674	2,191
Client Support Service	18,412	21,051
COM Governance Expenses	204	327
Computer Maintenance and Software	5,612	9,430
Depreciation	9,280	4,032
Education Contractor	50,402	17,025
Electricity & Gas	3,069	3,069
Entertainment	938	-
Health & Safety	-	1,336
Hire of Copier	3,509	3,636
Insurance	1,338	2,371
Long Service Leave Expense	16,666	5,380
Management Fees	15,152	28,310
Meeting Expenses	4,182	677
Postage	461	448
Printing & Stationery	11,300	4,539
Recruitment Expenses	1,864	275
Rent	27,947	27,003
Repairs & Maintenance	1,040	614
Salaries	481,969	508,102
Social Enterprise client/student costs	17,554	20,270
Staff Amenities	19,759	1,730
Staff Training	1,993	3,516
Subscriptions & Memberships	4,358	4,097
Sundry and Other Expenses	365	1,484

The accompanying notes form part of these financial statements.

These statements should be read in conjunction with the attached compilation report of Richard Start Accountants.

BALLARAT NEIGHBOURHOOD CENTRE

ABN: 79 868 780 589

Income statement

For the year ended 31 December 2018

	2018	2017
	\$	\$
Superannuation	44,789	44,457
Telephone & Internet	8,113	7,590
Travelling Expenses	3,400	499
Workcover	6,967	3,750
	<hr/>	<hr/>
	833,185	738,488
	<hr/>	<hr/>
Net profit (loss)	17,779	(84,593)
Retained earnings at the beginning of the financial year	105,660	190,254
	<hr/>	<hr/>
Retained earnings at the end of the financial year	<u>123,439</u>	<u>105,660</u>

*The accompanying notes form part of these financial statements.
These statements should be read in conjunction with the attached compilation report of Richard Start Accountants.*

BALLARAT NEIGHBOURHOOD CENTRE

ABN: 79 868 780 589

Balance sheet

For the year ended 31 December 2018

	Note	2018 \$	2017 \$
Current assets			
Cash and Cash Equivalents	3	324,805	266,437
Trade and Other Receivables	4	24,733	19,883
Total current assets		<u>349,538</u>	<u>286,321</u>
Non-current assets			
Property, plant and equipment	5	1,044	6,012
Total non-current assets		<u>1,044</u>	<u>6,012</u>
Total assets		<u>350,582</u>	<u>292,333</u>
Current liabilities			
Trade and Other Payables	6	167,372	145,944
Provisions	7	59,771	40,729
Total current liabilities		<u>227,143</u>	<u>186,672</u>
Total liabilities		<u>227,143</u>	<u>186,672</u>
Net assets		<u>123,439</u>	<u>105,660</u>
Members' funds			
Retained earnings		123,439	105,660
Total members' funds		<u>123,439</u>	<u>105,660</u>

*The accompanying notes form part of these financial statements.
These statements should be read in conjunction with the attached compilation report of Richard Start Accountants.*

BALLARAT NEIGHBOURHOOD CENTRE

ABN: 79 868 780 589

Notes to the financial statements

For the year ended 31 December 2018

The financial statements cover BALLARAT NEIGHBOURHOOD CENTRE as an individual entity. BALLARAT NEIGHBOURHOOD CENTRE is a not-for-profit association incorporated in Victoria under the Associations Incorporation Reform Act 2012 ('the Act').

Comparatives are consistent with prior years, unless otherwise stated.

1 Basis of preparation

In the opinion of the Committee of Management, the association is not a reporting entity since there are unlikely to exist users of the financial statements who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Act.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors and AASB 1054 Australian Additional Disclosures.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of this financial report.

2 Summary of significant accounting policies

These notes should be read in conjunction with the attached compilation report of Richard Start Accountants.

BALLARAT NEIGHBOURHOOD CENTRE

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Notes to the financial statements

For the year ended 31 December 2018

Revenue and other income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Association and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

Interest revenue

Interest is recognised using the effective interest method.

Rendering of services

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be estimated reliably. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period.

If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable.

Revenue from training services is generally recognised once the training has been delivered.

Cash and cash equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

Property, plant and equipment is depreciated on a straight-line basis over the asset's useful life to the Association, commencing when the asset is ready for use.

These notes should be read in conjunction with the attached compilation report of Richard Start Accountants.

BALLARAT NEIGHBOURHOOD CENTRE

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Notes to the financial statements

For the year ended 31 December 2018

Employee benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cash flows are discounted using market yields on high quality corporate bond rates incorporating bonds rated AAA or AA by credit agencies, with terms to maturity that match the expected timing of cash flows. Changes in the measurement of the liability are recognised in profit or loss.

Impairment of non-financial assets

At the end of each reporting period, the association determines whether there is an evidence of an impairment indicator for non-financial assets.

Where this indicator exists and regardless for goodwill, indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the assets is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss, except for goodwill.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

These notes should be read in conjunction with the attached compilation report of Richard Start Accountants.

BALLARAT NEIGHBOURHOOD CENTRE

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Notes to the financial statements

For the year ended 31 December 2018

	Note	2018 \$	2017 \$
3 Cash and cash equivalents			
NAB - Cheque Account		62,592	10,331
ANZ - Cheque Account		117,189	61,365
CBA - Cheque Account		144,924	183,904
Petty Cash		100	43
Undeposited Funds		-	10,656
Sundry Clearing Account		-	138
		<u>324,805</u>	<u>266,437</u>
4 Trade and other receivables			
Current			
Trade Debtors		24,733	19,883
		<u>24,733</u>	<u>19,883</u>
5 Property, plant and equipment			
Plant and equipment			
Plant & Equipment - at Cost		6,150	57,546
Less Prov'n for Depreciation		(5,106)	(51,534)
		<u>1,044</u>	<u>6,012</u>
		<u>1,044</u>	<u>6,012</u>
6 Trade and other payables			
Current			
Coles Mastercard		609	442
Trade Creditors		10,930	5,154
GST Liability		9,850	3,767
PAYG Liability		15,438	27,818
Superannuation Payable		18,359	24,990
Funding Rec'd in Advance		112,186	83,774
		<u>167,372</u>	<u>145,944</u>

These notes should be read in conjunction with the attached compilation report of Richard Start Accountants.

BALLARAT NEIGHBOURHOOD CENTRE

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Notes to the financial statements

For the year ended 31 December 2018

	<i>Note</i>	<i>2018</i> \$	<i>2017</i> \$
7 Provisions			
Current			
Provision for Holiday Pay		29,321	26,944
Prov'n for Long Service Leave		30,451	13,785
		<u>59,771</u>	<u>40,729</u>
8 Retained earnings			
Retained earnings at the beginning of the financial year		105,660	190,254
		17,779	(84,593)
		<u>123,439</u>	<u>105,660</u>

9 Events occurring after the reporting date

No matter or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the association, the results of those operations or the state of affairs of the association in future financial years.

10 Statutory information

The registered office and principal place of business of the association is:

BALLARAT NEIGHBOURHOOD CENTRE

These notes should be read in conjunction with the attached compilation report of Richard Start Accountants.

BALLARAT NEIGHBOURHOOD CENTRE

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Statement by members of committee

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

In the opinion of the committee the financial report:

1. Presents fairly the financial position of BALLARAT NEIGHBOURHOOD CENTRE as at 31 December 2018 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that BALLARAT NEIGHBOURHOOD CENTRE will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:



Michelle Whyte (President)



Stephen Monkman (Treasurer)

29/3/2019
Dated

BALLARAT NEIGHBOURHOOD CENTRE

ABN: 79 868 780 589

Independent audit report to the members of association, BALLARAT NEIGHBOURHOOD CENTRE

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report, being a special purpose financial report, of BALLARAT NEIGHBOURHOOD CENTRE (the association), which comprises the balance sheet as at 31 December 2018, the income statement, and notes to the financial statements, including a summary of significant accounting policies and the statement by members of the committee.

In my opinion, the accompanying financial report of the association for the year ended 31 December 2018 is prepared, in all material respects, in accordance with the Associations Incorporation Reform Act 2012.

Basis of opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial report section of my report. I am independent of the association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter - basis of accounting

I draw attention to note 1 of the financial report, which describes the basis of accounting. The financial report is prepared to assist the association in fulfilling their compliance obligations. As a result, the financial report may not be suitable for another purpose. My report is intended solely for the association and should not be distributed to or used by parties other than the association. My opinion is not modified in respect of this matter.

Responsibility of management and those charged with governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporation Reform Act 2012, and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the association's financial reporting process.

BALLARAT NEIGHBOURHOOD CENTRE

ABN: 79 868 780 589

Independent audit report to the members of association, BALLARAT NEIGHBOURHOOD CENTRE

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A. Kersh CPA.

12 March 2018.

BALLARAT NEIGHBOURHOOD CENTRE


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Certificate by members of committee


Annual statements give true and fair view of the financial position of incorporated association.

We, being the members of the Committee of the BALLARAT NEIGHBOURHOOD CENTRE, certify that -

The statements attached to this certificate give a true and fair view of the financial performance and position of BALLARAT NEIGHBOURHOOD CENTRE during and at the end of the financial year of the association ending on 31 December 2018.



Michelle Whyte (President)



Stephen Monkman (Treasurer)

29/3/2019

Dated